



**Town of Chapel Hill  
Meeting Minutes  
Board of mayor & Alderman**

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**Monday, October 9, 2017**

**6:00 PM**

**Board Room**

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The Town of Chapel Hill Board of Mayor and Alderman met for their regular monthly meeting on Monday, October 9, 2017 at 6:00 p.m. at Chapel Hill Town Hall, 2202 Unionville Road, Chapel Hill, TN.

Members present: Mayor Danny Bingham, Alderman Marion Joyce, Tommy Lawrence III, Jan Darnell, Dottie Morton, Michael Faulkenberry, Town Administrator Mark Graves, Town Attorney Todd Moore and Recorder/Treasurer Chris Lowe.

Members absent: Horace Hill, Jr.

Mayor Danny Bingham called the meeting to order and followed with an opening prayer. The Pledge of Allegiance was led by Mark Graves.

Chris Lowe called roll with all members excluding Horace Hill, Jr. being present.

1. Approval of the agenda
  - a. Alderman Lawrence motioned to approve the agenda, seconded by Alderman Faulkenberry
2. Approval of the minutes (amendment made by Jan Darnell)
  - a. Alderman Darnell motioned to amend the prior minutes to state "Can we not ask for more grants?"
  - b. Alderman Faulkenberry motioned to approve the minutes with the amendment, seconded by Alderman Joyce
3. Citizen Input: Mr. Karpenski expressed concerns of how the work of the towns employees is being reviewed. He mentioned several instances that include: wood chips being laid down in his yard, United Communications privacy fence, and a hole from a water leak.
4. Communication from the Mayor:
  - a. The Mayor spoke highly of the customer appreciation event held by United Communications.
  - b. Veterans days program scheduled for Saturday November 11, at 11:00 a.m.
  - c. The Mayor has received positive feedback for the downtown sidewalk project
5. Town Administrator Report:
  - a. The Administrator presented the idea of creating a water and wastewater board that would be approved and appointed by the Board of Mayor and Alderman.

The board would consist of 5 members that would include a Board of Mayor and Alderman representative.

6. Resolution 17-23 Contract for Water Supply Study with O'Brian and Gere
  - a. Motion was made by Alderman Lawrence, seconded by Alderman Faulkenberry to approve the water supply study with O'Brian and Gere.
  - b. The study will cost is \$13,500 and is shared with Marshall County Board of Public Utilities. The study will examine future water supply and possible sources to be used.
  - c. Upon a roll call vote:  
Alderman Joyce: Aye  
Alderman Darnell: Aye  
Alderman Lawrence: Aye  
Alderman Morton: Aye  
Alderman Faulkenberry: Aye
7. Resolution 17-24 Water Tank Maintenance
  - a. Motion was made by Alderman Faulkenberry, seconded by Alderman Morton to approve the water tank maintenance at an expense of \$8,325. The maintenance is needed to update the tank to current codes.
  - b. Upon a roll call vote:  
Alderman Joyce: Aye  
Alderman Darnell: Aye  
Alderman Lawrence: Aye  
Alderman Morton: Aye  
Alderman Faulkenberry: Aye
8. Resolution 17-25 Performance Review Guidelines in the Personnel Policy
  - a. Motion was made by Alderman Faulkenberry, seconded by Alderman Lawrence to approve Performance review guidelines in the Personnel Policy
  - b. Upon a roll call vote:  
Alderman Joyce: Aye  
Alderman Darnell: Aye  
Alderman Lawrence: Aye  
Alderman Morton: Aye  
Alderman Faulkenberry: Aye
9. Other Business
  - a. Consider approval of cameras installed in and around town hall, the use of GPS, and timeclocks were discussed as means for employee accountability
  - b. Bidding for the bathroom project will begin for bathrooms at the Depot St. park
10. Adjourn
  - a. Alderman Morton motioned to adjourn, seconded by Alderman Faulkenberry at 7:05 p.m.

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Danny Bingham, Mayor

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Attest: Chris Lowe, Town Recorder/Treasurer